

Minnesota Digital Library Coalition

May 28, 2003

Steering Committee meeting

Minutes

Attending: Mike Kathman, Bill DeJohn, John Butler, Wendy Pradt Lougee, Michael Fox, Kristi Tornquist, Daardi Sizemore, Keith Ewing, Christine Clements, Kathleen Flynn, Marian Rengel (Meeting was conducted as a conference call.)

Final planning for the June 2 MDLC Conference at the Minnesota History Center

9:30 Registration

10 to 10:10 – Kristi T. introduction and overview of MDL

Michael F. logistics

10:15 to 11:15 – Tom Clareson from OCLC presentation on digital libraries around the country

11:15 to noon – Demonstrations – U of M, MHS, Walker/MIA

Noon to 112:15 – Wendy L. presents Framework for Signature Project and sets up afternoon discussion

12:15 to 1 p.m. – Lunch (working)

1 to 1:30 – Daardi S. presents MDLC survey results and Signature Project concept

1:30 to 2 p.m. – Christine C. hosts open discussion/Q&A on framework

2 p.m. – Kristi T. Wraps up

Bill D. reported that people registered included

Local historical societies – 6

Government agencies – 6

U of M– 20

MINITEX – 6

Minnesota Historical Society – 17

Public libraries – 10

Museums – 20

Other Academics – 27

Corporations (General Mills) – 1

Archdiocese – 2

Other – 5

Daardi S. reviewed survey results: They confirm dominance of simple objects being digitized. There were no solid topics in the results. Proposed idea of first 50 years of statehood as topic for signature project (developed by K. Ewing, J. Butler, D. Sizemore and M. Rengel at May 8 meeting at SCSU).

Discussion:

- Theme would allow a wide variety of people to participate and be very inclusive.
- Will there be a coordinator for this project? There needs to be coordination
- Cultural sensitivities are important to keep in mind

- Timing with upcoming sesquicentennial provides opportunity to leverage funding possibilities.
- During the presentation on the signature project (on June 2), we need to capture what people are saying.
- Needs to be a controlled process.
- Who would use this sort of digital project? Who would the audience be?
- How could the coalition help people get off the ground Generate capacity and capability?

Kathleen F. raised the issue of governance and the need to discuss that on the steering committee

Summary of June 2 planning details:

- Parking: Michael F. will clarify procedure for billing grant for parking
- Packets: Keith and Marian will bring packets and name tags. Packets will include: Agenda, Evaluation form, Glossary, Framework document, Standards cover pages, Tom Clareson's PowerPoint presentation; MHS screen shots, U of M Images screens hot, Arts Connected materials, Survey PowerPoint.
- Registration: MHS staff will be at tables to handle registration.
- We'll put boxes near exits to collect evaluations

Submitted by Marian Rengel